

CRYSTAL ICE FIGURE SKATING CLUB MEMBERSHIP MEETING

Welcome to the 2025-2026 Season- Jen Lindsey

Introduce Board Members and Coaches. Contact information is available at www.cifsc.net/about-us/board-of-directors/ and www.cifsc.net/about-us/coaches/

Club and Member Information

Club and member information can be found on our website www.cifsc.net. In addition, important club updates and reminders are posted on the club's Facebook page and are sent via email.

Packages- Sarah Solinsky (PAGE 2)

Packages will be assigned in the order that registration forms and payments are received and distributed as follows:

1. Current home junior club members
2. New home junior club members
3. Legacy Members
4. Associate/ Collegiate members

Registration Procedure (PAGE 3)

Complete the online membership form and waivers (typically done in June) and the online package registration form. A SafeSport Completion certificate is required from all skaters who are, or will be, 18 before the date of the Ice Show.

*** Junior club members must skate at least one full package at their appropriate level during the regular season to be considered a member in good standing and to be eligible to skate on any club teams. OPEN Freestyle packages DO NOT satisfy this requirement as they do not have the same amount of weeks/slots as a full package.**

*** Synchronized Skating members must join the CIFSC once they have passed their Basic Level skills to be eligible to skate with the synchronized skating team. Skaters who are skating pre-freestyle or higher need to be a CIFSC member in good standing with the club.**

Skating a Package- Katie Baeten (PAGE 5) This form has been updated, please review it with your skater.

Rink Monitor/Music Playing - Stacy Dehlinger (PAGE 6)

Rink Monitoring dates and times will be automatically assigned after fall registration and be distributed via email. An updated rink monitor list is available on our website at www.cifsc.net/schedules/rink-monitor/

Volunteer Expectations- Kimara Riggs (PAGE 8) Requirements are 7 hours per skater, 11 hours for families with multiple skaters. If you complete volunteer hours that are not part of an online sign-up, please email the coordinator at [\[volunteer@cifsc.net\]](mailto:volunteer@cifsc.net). *There is an additional 2-hour requirement for skaters who compete on the Red Panther High School Team. *If your skater is a synchro participant, 1 hour of volunteer time is required on the day of the synchro competition.

Credits Earning Opportunities

Credit earning opportunities help families offset some of their fees. Credit earned is applied to a skater's invoice. These options are available to skaters who have an eligible club member status at the time of the credit sign-up and event. Contact information for the following volunteer opportunities are available at www.cifsc.net/about-us/volunteers. **Credit balances will now be immediately applied to your invoice.**

- **Riverfront Rendezvous Soda Stand/Beer Tent (July , 2026)** Jen Lindsey and Cassie Tudor

- **KB Willett Ice Arena Concession Stand** (September-March) Sara Windjue (**PAGE 9**)
- **RaiseRight** (formally known as Shop with Scrip). (Year-round) Cassie Tudor (**PAGE 10**)
- **Butter Braid Pastry Sales** (August 31st- September 14th) Emily Whitman (**PAGE 11**) **Sales begin August 31st.**

**Credit balances can no longer be paid out after a skater leaves the club (per the IRS). The club will absorb the remaining balances.*

Safesport – Darcy Grabski all CIFSC members who are 18 or will be 18 before the Ice Show MUST complete/update their Safesport training by September 1st. Contact USFSA for information on how to do so if you are under 18. For more information visit www.cifsc.net/club-information/safesport/. Send a copy of your completion certificate to skatesafe@cifsc.net. **Skaters who have not fulfilled this requirement will not be placed into a package.**

CIFSC PACKAGE INFORMATION

Package Ice Registration Coordinator- Sarah Solinsky package.ice@cifsc.net

September – February Packages	First Package
Package A – Sunday Bronze Freestyle(45 min)	\$275
Package B – Sunday Silver Freestyle (60 min)	\$367
Package C – Sunday Gold Freestyle (60 min)	\$367
Package D – Open Freestyle (30 min)	\$110
Package E – Monday Basic (30 min)	\$171
Package F – Monday Bronze Freestyle (60 min)	\$343
Package G – Monday Silver Freestyle (60 min)	\$343
Package H – Monday Gold Freestyle (60 min)	\$343
Package I – Wednesday Silver/Gold Freestyle (60 min)	\$307

Explanation of Skating Levels:

Basic Package: skaters who are in levels Basic 4-6

Bronze Freestyle Package: ½ jumps, single jumps and jump combinations

Silver Freestyle Package: all single jumps, lutz-loop comb., working on axel

Gold Freestyle Package: landing axel from X-overs, working on double jumps

Open Freestyle: all levels of Freestyle skaters will be on the ice at the same time

- **There are no refunds due to injury/illness/absence. Packages may not be transferred to other skaters.** Fees will be prorated if a skater adds a partial package once the season begins.
- CIFSC does not follow the cancellation policy of the school district. Practices will not be canceled due to weather unless the rink deems it necessary. In this case, credits will be issued to affected skaters.
- Upon selecting the package(s) for your skater, you must check out and pay for packages in either First installment/Full price payment option(s) to obtain the requested spot in the requested package(s). If choosing the First installment, 50% of the payment is due at time of check out and the remaining 50% of the payment is due January 1st. If remaining

payment is not received by January 1st, this results in skater being unable to take the ice until payment is received.

- The club's earned credits system has changed this season. Credits will be added to your entryeeze account and will be available to use for purchases, giving you the flexibility to decide when to use your family's earned credits. *If you want to use your credits for purchases outside of entryeeze, you will need to email the club treasurers at cifscetreasurer@gmail.com. Reasons you may want to use credits outside of entryeeze might include expenses like Synchro or High School Team fees, or apparel orders.
- **As a reminder all earned credits must be used before departing the club and cannot be paid out in cash.**
- **A \$50 late fee will be applied to all late payments.**
- **Skaters with outstanding balances will be considered NOT in good standing with the club. This can affect eligibility for testing, competing, practicing, performing, and fundraising.**
- All Synchro-Only skaters will adhere to the Crystal Ice Figure Skating Club Membership Terms and By-laws.

Package Options

Sunday – KB Willett

PACKAGE A Bronze Freestyle 5:45–6:30 PACKAGE B Silver Freestyle 6:30–7:30 PACKAGE C Gold Freestyle 8:15–9:15	September 7, 14, 21, 28 October 5, 12, 19, 26 November 2, 9, 16, 23, 30 December 7, 14, 21, 28 January 4, 11, 18, 25 February 1, 8, 15, 22 **Ice Show Tryouts November 9: 9:00 a.m.**
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PACKAGE D Open 7:45–8:15	September 7, 14, 21, 28 October 5, 19 November 9, 16, 23 December 14, 21, 28 January 18, 25 February 1
HIGH SCHOOL TEAM 7:45–8:15	October 12, 26 November 2, 30 December 7 January 4, 11 February 8, 15, 22

Monday – KB Willett

PACKAGE E Basic: 6–6:30 PM PACKAGE F Bronze Freestyle 6:30–7:30 PACKAGE G Silver Freestyle 7:45–8:45 PACKAGE H Gold Freestyle 8:45–9:45	September 8, 15, 22, 29 October 6, 13, 20, 27 November 3, 10, 17, 24 December 1, 8, 15, 22 January 5, 12, 19, 26 February 2, 9, 16, 23 ** Winter Showcase December 29: 6:00–8:00 PM **
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Wednesday – KB Willett

PACKAGE I Silver/Gold Freestyle 7:15–8:15	September 10, 17, 24 October 1, 8, 15, 22, 29 November 5, 12, 19, 26 December 3, 10, 17 January 7, 14, 21, 28 February 4, 11, 18, 25
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Synchro Team- KB Willett (this is for synchro team only)

Synchronized skating – Sunday evenings.
Aspire 1 – off ice 3:30, on ice 4:00–4:30
Aspire 2 – off ice 4:00, on ice 4:30–5:00
Aspire 3 – off ice 4:30, on ice 5:00–5:30

September 7, 14, 21, 28
October 5, 12, 19, 26
November 2, 9, 16, 23, 30
December 7, 21, 28
January 4, 11, 18, 25
February 8, 22

How to Skate a Package

GENERAL INFO:

- Skate as if you are crossing a busy street. Look both ways and be on the lookout for other skaters.
- **Avoid standing in one place on the ice. When needing to rest, skaters may go to the boxes.**
- Do not stand on the ends of the rink: many Moves patterns come very close to the end boards of the rink.
- If you have music uploaded to the CIFSC Website, the rink monitor will call you to skate. Bring a scarf/sash to wear when skating to your music. This will indicate to other skaters that you have the ‘right of way’.
- Please stay home if you are not feeling well.

FLOW OF THE ICE:

- Spins should be done in the center of the ice.
- The ends of the arena are for jumping or are considered the jump zone, especially the corners. Don’t stand around those areas.
- Keep moving -standing means someone must maneuver around you, which can cause an accident.

SKATER RIGHT OF WAY:

You must yield to a skater who is:

- In a lesson with a coach
- Wearing a scarf/sash and skating their program to music
- Having a lesson using the harness

SMART SKATER RULES:

- Keep your head up and be aware of other skaters around you. **Skaters will leave all personal, electronic devices OFF THE ICE. Club members are prohibited from using any recording or music-playing devices on the ice (including earbuds). Exception: Video recording for Gold package only and only from the box. This should be used for skater betterment purposes and cannot jeopardize the safety of anyone on the ice. It is a privilege that can be taken away if mistreated.** Skaters not only need to watch for other skaters, but also listen for them.
- Any ‘on deck’ skaters wearing their scarf/sash will remain near the boards to avoid confusion over which skater has the right of way. ‘On deck’ skaters should be ready when it is their turn to keep the rotation moving.
- The rink monitor booth and hockey benches (boxes) are reserved for Coaches of Record, Skaters, and Rink Monitors only. Siblings, friends, and family who need to briefly speak with a skater or record a skater may do so from the rink doors where skaters enter and exit the ice. **Exception: a parent/ guardian can facilitate a virtual lesson at the request of a Coach of Record. Parents should not be disruptive and avoid 'side-line' coaching.**
- If you fall, get up right away. If you are hurt, stay still on the ice until a coach reaches you.
- Please do not skate on a hockey circle the entire session.
- Be on time for your sessions, especially after a resurface.
- Stretch before getting on the ice and always be aware of others around you.
- NO FOOD OR GUM ON THE ICE. Water is the only drink permitted on the ice.
- Please do not litter or leave anything on the ice. Items left on the ice may severely damage the Zamboni.

- Skaters are required to fill holes, chips, and gouges in the ice at the END OF EACH SESSION. Please use the bucket at the Zamboni end to FILL THE HOLES.
- Be kind to one another both on and off the ice

Unsafe or discourteous behavior of any kind will not be tolerated. Skaters will be given an initial verbal warning for their behavior. If additional reminders are needed, the skater may be removed from the activity and given a written warning. A face-to-face meeting with a parent or guardian may be held. Continuous violations may result in a loss of club privileges or revocation of club membership.

RINK MONITORS - ICE RINK PACKAGE MANAGEMENT

Rink Monitor Coordinator- Stacy Dehlinger rink.monitor@cifsc.net

As Rink Monitor, you are the adult in charge during that specific package ice time. That means you're responsible for:

Before Ice Time

- **Arrive 15 minutes early to the rink.**
- Go to the Rink Monitor booth.
- Sign in the logbook.
- Access the CIFSC lockbox (**code: 3-29-39**) for materials.
- Check the Rink Monitor Schedule (on CIFSC website & in the binder).
- Get the Ipad set up and plugged in.
- Review the music procedures in the binder.

During Ice Time

1. Attendance & Payment

- Take attendance of all skaters in the package.
- Log walk-on skaters (follow binder procedures).
- Ensure walk-on skaters check in and pay before entering the ice.

2. Safety & Rules Enforcement

- No personal devices or earbuds on the ice.
 - Gold-level skaters may use phones only in the boxes.
 - Coaches may use phones for teaching only.
- **Remind skaters to:**
 - **Yield to the right of way (skaters in lessons, skating to their music, or using the harness).**
 - **Move into boxes to talk (not on ice).**
- Address behavior issues; report to a board member if needed.
- Administer first aid if necessary (kit in lockbox).
- The emergency contact list is in the back of the binder.

3. Music Playing Procedures

- Allow 5 minutes for warm-up. Please begin playing music promptly after warm-up to allow skaters ample time to practice their programs.
- Use microphone to announce:
 - Current skater: "Up"
 - Next skater: "On deck"
- Play music according to order printed to ensure fair rotation of music for all skaters

- No skipping order unless a coach requests.
- If a skater has more than one piece of music, they will need to come to the rink monitor booth and inform the rink monitor which music they would like played during their turn
- Log each skater's music turn using attendance codes.
- Skaters must wear a scarf/sash when their music plays.
- Start music when the skater is in the ready position.
- Do not restart music (unless technical issues).

4. End of Ice Time

- 3 minutes before end: Announce "All skaters please fill pick holes."
- If it's the last package:
 - Return all materials to the CIFSC box.
 - Lock the box

Switching Rink Monitor Shifts

- Both parents must show up to rink monitor
- If you are unable to be present for your rink monitor shift, it is your responsibility to arrange a switch or find a replacement.
 - Notify Stacy Dehlinger of any switches
- If you fill in for a no-show, sign in to receive credit.
- **No-show fees are:**
 - **\$30 for first**
 - **\$50 for second and there after - You will be charged \$50 and your skater will be considered not in good standing with the club. As a result, they will not be allowed to participate in their next scheduled package ice session.**

Important Rink Monitor Reminder

It is critical for the safety of our skaters and the productivity of package ice time that rink monitors:

- Arrive on time for their scheduled shifts
- Follow all music playing procedures and safety protocols

If you are unable to attend your scheduled shift:

1. Find a replacement or switch with another parent.
2. If you're having difficulty finding coverage, please reach out to Stacy Dehlinger for assistance.
3. Provide as much advance notice as possible so we can ensure that two parents are always present for rink monitoring.

Thank you for your commitment to keeping our skaters safe and sessions running smoothly!

Contact Info

Rink Monitor Coordinator

Stacy Dehlinger

rink.monitor@cifsc.net

CIFSC VOLUNTEER EXPECTATIONS

Volunteer Coordinator- Kimara Riggs volunteer@cifsc.net

The Crystal Ice Figure Skating Club relies on volunteers in every aspect of our organization. While we have set a minimum requirement for volunteer hours, we are so appreciative of those that exceed those requirements. Without the support and commitment of our volunteers, many club events would not be possible. Junior Club and Legacy members must complete 7 hours of time during the season. Families with more than one skater must complete 11 hours. There is not a buyout option for Volunteer Hours, and hours that are not fulfilled by the end of Ice Show weekend will be fined at a rate of \$50/hour. Volunteer hours completed after the Ice Show will apply to the following season (Riverfront Rendezvous and Spring/Summer Ice Coordinators). Skaters will be considered a member NOT in good standing with the club if all hours are not completed and until all fines are paid. **This can affect eligibility for testing, competing, practicing, performing, and fundraising.**

Volunteer sign-up links will be sent to the club via email by October 1st. These links will also be posted on the club website at <https://cifsc.net/club-information/volunteer-hours/> **Please note that Rink Monitor hours, the Red Panther HS Team hours, and Credit Earning Opportunities (Riverfront and Concessions) DO NOT count towards the volunteer hour requirement.**

- **Test Session/High School Competition:** If your skater participates in either (or both) events this day, 2 hours of volunteer time is required. If your skater is a high school team member the first two hours of volunteer time DO NOT count towards your club volunteer hour requirement, only your HS team requirement. Any additional hours completed will be applied to your club requirement. First priority for volunteer spots will be given to families participating.
- **Synchro Competition:** If your skater is a synchro participant, volunteer time is required on the day of the synchro competition. First priority for volunteer spots will be given to participating families. The initial required volunteer hours DO NOT count towards club volunteer hour requirements. Additional hours completed will be applied to your club volunteer requirements.
- **Ice Show:** 3 hour of volunteer time is required (6 for multiple skaters). These hours DO count towards your club volunteer requirement.
- **Board Members:** Serving on the board fulfills all volunteer requirements minus high school competition, and synchro competition (if participating).
- **Volunteers** listed in a Volunteer Position on the website fulfill all their hours within that position, minus their ice show, test session, high school and synchro competition obligations (if participating).

Volunteer Opportunities:

Test Session/High School Competition- December 13

Synchro Competition - December 14

Winter Showcase- December 29

Ice Show Picture Day February

Ice Show Book- February

Ice Show Props- March/April

Ice Show March 28-29

Spring/Summer Ice Coordinator- April- August

K.B. Willett Concessions Information

Concession Stand Coordinator- Sara Windjue concessions@cifsc.net

CIFSC family members have the opportunity to work in the concession stand at the K. B. Willett Arena during Saturday and Tuesday Learn to Skate (LTS) and Saturday and Sunday Public Skate Sessions. Workers must be 16 years or older (skaters under 16 will be allowed to assist their parents during their shift but will not be paid).

Workers are required to attend a 30-minute training session prior to working in the concession stand for the first time. Required training date: September 9 @ 5:00 p.m. (first Learn to Skate Tuesday class).

The skater's ice package costs will be credited **\$10/hour** for each hour worked. In addition, a concession **bonus check** based on **3% of sales during shifts worked by the club** will be divided up according to the number of hours worked and this additional credit can be used towards ice/team costs. **No cash payments** will be made for hours worked beyond the skater's package costs.

If you sign up for concessions and fail to show up, the K.B. Willett penalty charge for no-shows will be passed on to you. **This penalty is substantial!** Please make sure to mark your selected dates on your calendar. If you have a conflict it is your responsibility to find a replacement and to notify concession coordinator Sara Windjue of any changes.

Sign-up for concessions will be online only. If interested in working concessions, you may [fill out this form](#).



An email will also be sent to gather names of interested participants and the **SignUp.com form will be sent out once we have the official dates from the Willett.** The number of shifts you may sign-up for is based on the number of interested volunteers and will be included in the sign-up instructions.

To sign up for a **shift**:

1. Open the Sign-up Link sent via email.
2. Review the options listed and choose the spot(s) you would like to work.
3. Sign up! It's Easy - you will NOT need to register an account or keep a password on SignUp.com.

Note: SignUp.com does not share your email address with anyone.

Signing up for **Open Shifts**:

If you see a date that is still open **three days prior**, you may take that shift even if you have already worked, or are signed up to work, the maximum number of shifts.

- an open Saturday shift can be filled on the previous Wednesday
- an open Sunday shift can be filled on the previous Thursday
- an open Tuesday shift can be filled on the previous Saturday

Please add **“unfilled shift”** in the comments dialogue box if you are signing up for one of these shifts. **If you sign up for an open shift too early, your entry will be deleted.**

RaiseRight

Now, your participants can earn in a brand-new way—in addition to gift cards—by shopping online through RaiseRight.

How does it work?

Available on RaiseRight.com and the mobile app, participants can visit the new Shop Online tab and explore 450+ new brands that offer online earnings. Simply select a brand to view available earnings, click through to shop directly on the brand's website, and earn by completing a purchase. Participants can earn extra by also using a gift card from RaiseRight as payment.

STEP ONE: Contact the coordinator- Cassie Tudor at scrip@cifsc.net for the enrollment code.

STEP TWO: Sign up online

1. Complete the form on the raiseright.com/enroll website or download the app
2. Select "Join Program"
3. Enter the enrollment code you received from Cassie
4. Complete the fields to create your account
5. Enter and verify your phone number

STEP THREE: Set up Online Payment

1. Pay online with your bank account
 - a. There is a \$.29 fee on each transaction
2. Pay online with your credit card
 - a. There is a 2.6% fee on each transaction

Shipping Options- options vary by brand

1. E-gift card- you will immediately see the card show up in 'Your Wallet' on the app or on the website. It can be scanned for immediate use.
2. Reload- begin by ordering a physical gift card (it must be from RaiseRight), register the card on the app or website, it can be immediately reloaded as necessary.
3. Physical gift card- many brands offer a 'Ship to Home' option. **If this option is available, members MUST have their cards shipped to their home address.** Any cards unable to be shipped to a member's home will be shipped to the coordinator. You will need to arrange pick-up with them. Cards needing to be shipped to the coordinator may take several weeks to arrive as those orders are submitted on a monthly basis.

RaiseRight allows you to fundraise for multiple organizations at one time. You can simply choose which organization you are supporting each time you make a purchase. This is most easily done using the website.

Butter Braid Pastry Sales

August 31st- September 14th

Emily Whitman - butterbraids@cifsc.net

Sales begin August 31st.