

CRYSTAL ICE FIGURE SKATING CLUB MEMBERSHIP MEETING

Welcome to the 2022-2023 Season- Jill Przekurat

Introduce Board Members and Coaches. Contact information is available at www.cifsc.net/about-us/board-of-directors/ and www.cifsc.net/about-us/coaches/

Club and Member Information

Club and member information can be found on our website www.cifsc.net. In addition, important club updates and reminders are posted on the club's Facebook page and are sent via email.

Packages- Tanya Sondelski (PAGE 2)

Packages will be assigned in the order that registration forms and payments are received and distributed as follows:

1. Current home junior club members – 1st package request
2. New home junior club members – 1st package request
3. Current home junior club members – 2nd package request
4. New home junior club members – 2nd request
5. Legacy Members
5. Associate/ Collegiate members

Registration Procedure (PAGE 3)

Complete the online membership form and waivers (typically done in June) and the online package registration form. A SafeSport Completion certificate is required from all skaters who are, or will be, 18 before the date of the Ice Show. Those in attendance at the membership meeting will have their registration form emailed that evening. Those not in attendance will receive the form in 24 hours. * Junior club members must skate at least one freestyle package during the regular season to be considered a member in good standing and to be eligible to skate on any club teams.

Skating a Package- Meg Ries (PAGE 4) This form has been updated, please review it with your skater.

Rink Monitor/Music Playing- Tieoni Riley (PAGE 5)

Rink Monitoring dates and times will be automatically assigned after fall registration and be distributed via email. An updated rink monitor list is available on our website at www.cifsc.net/schedules/rink-monitor/

Volunteer Expectations- Kelly Roth (PAGE 6) Requirements are 5 hours per skater, 8 hours for families with multiple skaters. If you complete volunteer hours that are not part of an online sign-up, please email the coordinator at kellyroth@att.net. *There is an additional 2-hour requirement for skaters who compete on the Red Panther High School Team.

Credits Earning Opportunities

Credit earning opportunities help families offset some of their fees. Credit earned is applied to a skater's invoice. These options are available to skaters who have an eligible club member status at the time of the credit sign-up and event. Contact information for the following volunteer opportunities are available at www.cifsc.net/about-us/volunteers. **Credit balances will now be immediately applied to your invoice.**

- **Riverfront Rendezvous Soda Stand** (June 30- July 2, 2023) Terrie Tauferner and Jen Lindsey
- **KB Willett Ice Arena Concession Stand** (September-March) Liz Anderson (**PAGE 7**)
- **RaiseRight** (formally known as Shop with Scrip). (Year-round) Cassie Tudor (**PAGE 8**)
- **Butter Braid Pastry Sales** (October 9-23) Melissa Fletcher (**PAGE 9**) **Sales begin October 9th**

**Credit balances can no longer be paid out after a skater leaves the club (per the IRS). The club will absorb the remaining balances.*

Safesport – Nick Franc all CIFSC members who are 18 or will be 18 before the Ice Show MUST complete/update their Safesport training by September 1st. Contact USFSA for information on how to do so if you are under 18. For more information visit www.cifsc.net/club-information/safesport/. Send a copy of your completion certificate to nickfranc369@gmail.com. **Skaters who have not fulfilled this requirement will not be placed into a package.**

CIFSC PACKAGE INFORMATION

Package Ice Registration Coordinator- Tanya Sondelski tanyasondelski@gmail.com

September – March Packages	First Package	Additional Packages
Package A – Sunday Low Freestyle (45 min)	\$324	\$275
Package B – Sunday Intermediate Freestyle (60 min)	\$432	\$367
Package C – Sunday High Freestyle (60 min)	\$432	\$367
Package D – Moves in the Field (30 min)	\$122	---NA---
Package E – Monday Low Freestyle (60 min)	\$432	\$367
Package F – Monday Intermediate Freestyle (60 min)	\$432	\$367
Package G – Monday High Freestyle (60 min)	\$432	\$367
Package H– Wednesday Intermediate/High Freestyle (60 min)	\$432	\$367

Explanation of Skating Levels:

Low Freestyle: ½ jumps, single jumps and jump combinations

Intermediate FS: all single jumps, lutz-loop comb., working on axel

High Freestyle: landing axel from X-overs, working on double jumps

Moves: Moves in the field patterns, no jumps or spins

- **There are no refunds due to injury/illness/absence. Packages may not be transferred to other skaters.** Fees will be prorated if a skater adds a partial package once the season begins.
- CIFSC does not follow the cancellation policy of the school district. Practices will not be canceled due to weather unless the rink deems it necessary. In this case, credits will be issued to affected skaters.
- Package discounts are PER SKATER and apply to FREESTYLE packages purchased by Sept 9th, 2022
- The **highest price package is full price**, additional packages are discounted at 85% of the package cost. 50% of package costs are due in September. The remaining 50% must be received no later than January 31, 2023. Credits will be applied to bills prior to invoices being sent out. Invoices can be paid using cash, check, or credit card. **Payments should be sent to Melissa Fletcher at 5439 Pinewood Dr. Stevens Point 54482 or left in the CIFSC rink drop box.**
- A \$50 late fee will be applied to all late payments. **If a check is returned due to insufficient funds, you will be asked to pay by cashier's check, or cash, for the remainder of the season** and you will be responsible for covering any fees incurred due to the returned check, in addition to the late payment fee.
- Synchro and high school team costs are billed separately from package ice. Credits MAY be used.
- **Skaters with outstanding balances will be considered NOT in good standing with the club. This can affect eligibility for testing, competing, practicing, performing, and fundraising.**

SUNDAY - KB Willett

<p>PACKAGE A</p> <p>Low Freestyle 5:30-6:15</p> <p>PACKAGE B</p> <p>Intermediate Freestyle 6:15-7:15</p> <p>PACKAGE C</p> <p>High Freestyle 8:00-9:00</p>	<p>September 11, 18, 25 October 2, 9, 16, 23, 30 November 6, 13, 20, 27 December 4, 11, 18 January 8, 15, 22, 29 February 5, 12, 19, 26</p> <p>**Ice Show Tryouts November 13, 9:00-11:30 AM</p>
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SYNCHRO team practices will be held at Ice Hawks on Sunday evenings. Beginner and Pre-Pre skate at 6:00 and Preliminary skates from 7:15-8. Practices will begin on 9/11 and end by 2/26.

<p>PACKAGE D</p> <p>Moves in the Field 7:30-8:00</p>	<p>September 11, 18 October 2, 9, 23 November 6, 13, 27 December 11 January 8, 22, 29 February 12</p>
<p>HIGH SCHOOL TEAM</p> <p>7:30-8:00</p>	<p>September 25 October 16, 30 November 20 December 4, 18 January 15 February 5, 19, 26</p>

MONDAY- KB Willett

<p>PACKAGE E</p> <p>Low Freestyle 6:00-7:00</p> <p>PACKAGE F</p> <p>Intermediate Freestyle 7:00-8:00</p> <p>PACKAGE G</p> <p>High Freestyle 8:15-9:15</p>	<p>September 12, 19, 26 October 3, 10, 17, 24, 31 November 7, 14, 21, 28 December 5, 12, 19 January 9, 16, 23, 30 February 6, 13, 20, 27</p> <p>** Dress Exhibition January 2 6:00-8:00 PM</p>
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WEDNESDAY-KB Willett

<p>PACKAGE H</p> <p>Intermediate/High Freestyle 6:00-7:00</p>	<p>September 14, 21, 28 October 5, 12, 19, 26 November 2, 9, 17 (Thursday), 30 December 7, 14, 21 January 4, 11, 18, 25 February 1, 8, 15, 22 March 1</p>
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How to Skate a Package

GENERAL INFO:

- Skate as if you are crossing a busy street. Look both ways and be on the lookout for other skaters.
- **Avoid standing in one place on the ice. When needing to rest, skaters may go to the boxes.**
- Do not stand on the ends of the rink: many Moves patterns come very close to the end boards of the rink.
- If you hand the rink monitor your music, they will call you to skate. Bring a scarf/sash to wear when skating to your music. This will indicate to other skaters that you have the 'right of way'.
- Please stay home if you are not feeling well.

FLOW OF THE ICE:

- Spins should be done in the center of the ice.
- The ends of the arena are for jumping or are considered the jump zone, especially the corners. Don't stand around those areas.
- Keep moving -standing means someone must maneuver around you, which can cause an accident.

SKATER RIGHT OF WAY:

You must yield to a skater who is:

- In a lesson with a coach
- Wearing a scarf/sash and skating their program to music
- Having a lesson using the harness

SMART SKATER RULES:

- Keep your head up and be aware of other skaters around you. **Skaters will leave all personal, electronic devices OFF THE ICE. Club members are prohibited from using any recording or music-playing devices on the ice (including earbuds).** Skaters not only need to watch for other skaters, but also listen for them.
- Any 'on deck' skaters wearing their scarf/sash will remain near the boards to avoid confusion over which skater has the right of way. 'On deck' skaters should be ready when it is their turn to keep the rotation moving.
- The rink monitor booth and hockey benches (boxes) are reserved for Coaches of Record, Skaters, and Rink Monitors only. Siblings, friends, and family who need to briefly speak with a skater or record a skater may do so from the rink doors where skaters enter and exit the ice. **Exception: a parent/ guardian can facilitate a virtual lesson at the request of a Coach of Record. Parents should not be disruptive and avoid 'side-line' coaching.**
- If you fall, get up right away. If you are hurt, stay still on the ice until a coach reaches you.
- Please do not skate on a hockey circle the entire session.
- Be on time for your sessions, especially after a resurface.
- Stretch before getting on the ice and always be aware of others around you.
- **NO FOOD OR GUM ON THE ICE.** Water is the only drink permitted on the ice.
- Please do not litter or leave anything on the ice. Items left on the ice may severely damage the Zamboni.
- Skaters are required to fill holes, chips, and gouges in the ice at the END OF EACH SESSION. Please use the bucket at the Zamboni end to **FILL THE HOLES.**
- Be kind to one another both on and off the ice

Unsafe or discourteous behavior of any kind will not be tolerated. Skaters will be given an initial verbal warning for their behavior. If additional reminders are needed, the skater may be removed from the activity and given a written warning. A face-to-face meeting with a parent or guardian may be held. Continuous violations may result in a loss of club privileges or revocation of club membership.

RINK MONITORS - ICE RINK PACKAGE MANAGEMENT

Rink Monitor Coordinator- Tieoni Riley rileysat@aol.com

As the Rink Monitor, you are the adult in charge during the ice time package. You are responsible for:

- Arriving a few minutes early, reporting to the "music playing box", signing in the log book, and getting prepared to organize skater CDs before the package begins
- Taking attendance for the skaters in the package
- Playing CDs for the skaters
- Telling the skaters to move off the ice, into the boxes if they need to talk
- Reminding skaters to stay out of the way of skaters receiving lessons or the skater whose music is being played
- Providing any first aid that may need to be administered. There is a first aid kit located in the locked CIFSC box, as well as baggies that can be filled to be used as ice packs. There is also a list of emergency contact numbers for all CIFSC skaters located in the box at the back of the 3-ring binder.
- Making sure skaters do not use any personal recording or music playing devices while on the ice (including earbuds)
Please contact a board member if there are any problems that you feel need to be addressed.

Be sure to check the Rink Monitor Schedule — the schedule can be found on the CIFSC website and in the package binder at the rink. You will be charged \$20 for each no-show. BOTH PARENTS listed on the schedule MUST show up for rink monitor duties; if one parent is needed for an emergency, the other can keep CDs playing.

If the date you are scheduled for doesn't work out for you, you may switch with another parent. Please notify the Rink Monitor Coordinator- if you switch dates with someone. Also, be sure to sign in if you filled in for someone who was a no-show so you can receive credit for doing so.

CD PLAYING PROCEDURES

- During the first couple of minutes of the package, skaters will give you their CDs and then warm up on the ice. Organize the CDs in the order in which they were received to skate. Please be sure to never SLIDE the CDs across the table as they scratch easily.
- After 5 minutes of warm-up, **using the microphone, announce the first skater's CD to be played and also the skater who is next in order. Example: "Heather Smith is up; Maggie Jones is on deck."**
- **Skaters must wear a scarf/sash when their music is being played.** When the skater is in the ready position, start the CD and get the "on deck" skater's music ready. The skater "on deck" should put on a sash as soon as their name is called, so as to be ready when the previous skater's music ends. Please do your best to change discs quickly as it will allow more opportunities for each skater to skate their program. **It is important skaters are announced by the rink monitor so other skaters and coaches are aware of who has the right of way.**
- Once a skater begins the program (except during a lesson), the CD cannot be stopped and restarted, unless there are technical difficulties.
- Three minutes prior to the end of the package — please announce that pick holes must be filled. Announcement: ALL skaters please fill pick holes.
- Return the CDs to their cases and return them to the skaters at the end of the package.
- If you are the last package of the evening, please return the binder, CD case, CD player, and sashes to the CIFSC box and lock the box.
- If there are no skaters needing music to be played, personal music may be played as long as the music does NOT include any inappropriate language.

CIFSC VOLUNTEER EXPECTATIONS

Volunteer Coordinator- Kelly Roth kellyroth@att.net

The Crystal Ice Figure Skating Club relies on volunteers in every aspect of our organization. While we have set a minimum requirement for volunteer hours, we are so appreciative of those that exceed those requirements. Without the support and commitment of our volunteers, many club events would not be possible. Junior Club and Legacy members must complete 5 hours of time during the season. Families with more than one skater must complete 8 hours. There is not a buyout option for Volunteer Hours, and hours that are not fulfilled by the end of Ice Show weekend will be fined at a rate of \$50/hour. Volunteer hours completed after the Ice Show will apply to the following season (Riverfront Rendezvous and Spring/Summer Ice Coordinators). Skaters will be considered a member NOT in good standing with the club if all hours are not completed and until all fines are paid. **This can affect eligibility for testing, competing, practicing, performing, and fundraising.**

Volunteer sign-up links will be sent to the club via email by October 1st. These links will also be posted on the club website at <https://cifsc.net/club-information/volunteer-hours/> **Please note that Rink Monitor hours, the Red Panther HS Team hours, and Credit Earning Opportunities (Riverfront and Concessions) DO NOT count towards the volunteer hour requirement.**

- **Test Session/High School Competition:** If your skater participates in either (or both) events this day, 2 hours of volunteer time is required. If your skater is a high school team member the first two hours of volunteer time DO NOT count towards your club volunteer hour requirement, only your HS team requirement. Any additional hours completed will be applied to your club requirement. First priority for volunteer spots will be given to families participating.
- **Ice Show:** 1 hour of volunteer time is required (2 for multiple skaters). These hours DO count towards your club volunteer requirement.
- **Board Members:** Serving on the board fulfills all volunteer requirements minus high school competition (if participating).
- **Volunteers** listed in a Volunteer Position on the website fulfill all their hours within that position, minus their ice show, test session, and high school competition obligations (if participating).

Volunteer Opportunities:

Senior Banners - October/November

Test Session/High School Competition- December 10

Dress Exhibition- January 2

Ice Show Picture Day March 4

Ice Show Book- March

Ice Show DVD Sales- March/April

Ice Show Props- March/April

Ice Show March 30-April 2

Spring/Summer Ice Coordinator- April- August

K.B. Willett Concessions Information

Concession Stand Coordinator- Liz Anderson eanderson731@gmail.com

CIFSC family members have the opportunity to work in the concession stand at the K. B. Willett Arena during Saturday and Tuesday Learn to Skate (LTS) and Saturday and Sunday Public Skate Sessions. Workers must be 16 years or older (skaters under 16 will be allowed to assist their parents during their shift but will not be paid).

Workers are required to attend a 30-minute training session prior to working in the concession stand for the first time. *The date and time for the mandatory training for all concession workers will be announced as soon as it is set.*

The skater's ice package costs will be credited **\$10/hour** for each hour worked. In addition, a concession **bonus check** based on **3% of sales during shifts worked by the club** will be divided up according to the number of hours worked and this additional credit can be used towards ice/team costs. **No cash payments** will be made for hours worked beyond the skater's package costs.

If you sign up for concessions and fail to show up, the K.B. Willett penalty charge for no-shows will be passed on to you. **This penalty is substantial!** Please make sure to mark your selected dates on your calendar. If you have a conflict it is your responsibility to find a replacement and to notify concession crew board member Liz Anderson of any changes.

Sign-up for concessions will be online only. An email will be sent out to gather names of interested participants and the SignUp.com com form will be sent out once we have the official dates from the Willett. The number of shifts you may sign-up for is based on the number of interested volunteers and will be included in the sign-up instructions.

To sign up for a **shift**:

- 1) Open the Sign-up Link sent via email.
- 2) Review the options listed and choose the spot(s) you would like to work.
- 3) Sign up! It's Easy - you will NOT need to register an account or keep a password on SignUp.com.

Note: SignUp.com does not share your email address with anyone.

Signing up for **Open Shifts**:

If you see a date that is still open **three days prior**, you may take that shift even if you have already worked, or are signed up to work, the maximum number of shifts.

- an open Saturday shift can be filled on the previous Wednesday
- an open Sunday shift can be filled on the previous Thursday
- an open Tuesday shift can be filled on the previous Saturday

Please add **“unfilled shift” in the comments dialogue box** if you are signing up for one of these shifts. **If you sign up for an open shift too early, your entry will be deleted.**



STEP ONE: Contact the coordinator- Cassie Tudor at cassiejtudor@gmail.com for the enrollment code.

STEP TWO: Sign up online

1. Complete the form on the raiseright.com/enroll website or download the app
2. Select “Join Program”
3. Enter the enrollment code you received from Cassie
4. Complete the fields to create your account
5. Enter and verify your phone number

STEP THREE: Set up Online Payment

1. Pay online with your bank account
 - a. There is a \$.15 fee on each transaction
2. Pay online with your credit card
 - a. There is a 2.6% fee on each transaction

Shipping Options- options vary by brand

1. E-gift card- you will immediately see the card show up in ‘Your Wallet’ on the app or on the website. It can be scanned for immediate use.
2. Reload- begin by ordering a physical gift card (it must be from RaiseRight), register the card on the app or website, it can be immediately reloaded as necessary.
3. Physical gift card- many brands offer a ‘Ship to Home’ option. **If this option is available, members MUST have their cards shipped to their home address.** Any cards unable to be shipped to a member’s home will be shipped to the coordinator. You will need to arrange pick-up with them. Cards needing to be shipped to the coordinator may take several weeks to arrive as those orders are submitted on a monthly basis.

RaiseRight allows you to fundraise for multiple organizations at one time. You can simply choose which organization you are supporting each time you make a purchase. This is most easily done using the website.

